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# CLANDESTINE SERVICE SUPPORT OFFICERS' MEETING

DDS Conference Room

27 October 1971

1. Present were:

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2. No items of interest from the DD/P Staff Meeting.

3. Items of interest from the DD/S Staff Meeting.

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a. CFC-EAF-PSAS Progress Report. [ ] reported that as of Friday, 22 October, the CFC campaign had reached 72.2% of the Agency goal (\$203,839 of the established goal of \$281,995). Roughly 35% of the envelopes distributed are yet to be accounted for. The Support Directorate has reached 76.95% of its goal. This level of contribution is reason for some optimism that the Agency goal may be reached, Mr. [ ] said. The EAF campaign is going well--better than PSAS, as had been hoped.

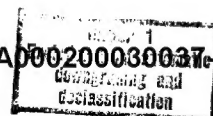
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b. Demonstrations. [ ] said that so far demonstrations underway in downtown Washington do not pose a threat to Headquarters, or other Agency buildings.

c. Senior Seminar. Mr. Cunningham reported that the Senior Seminar is going extremely well. It is believed that all participants will heartily endorse the continuation of the course for future groups. This will be an especially interesting week for the group, with briefings at NASA, the White House Situation Room, OMB, Congress and the Department of State. The Seminar will end in approximately 3-1/2 weeks. Hopefully, it will run again next spring.

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4. Other items of interest.

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c. Les Bush retirement. Les' last day will be Wednesday, 24 November 1971 and his retirement date will be 30 November. DD/S has organized a retirement party for Les on 23 November in the Rendezvous Room from 5:30 to 7:00; cost is \$4.00 per person and checks should be made payable to [redacted] 2 E 45 Hqs., [redacted] not later than 16 November.

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d. Organizational Development. The Staff Operations Panel had an opportunity to review a brochure on a three day Organizational Development Workshop which will be conducted in Washington from 8 through 10 December. Given the interest in the OD principle at our recent Support Career Service Conference, the Panel felt it would be most useful to send three Support Careerists to this workshop to get a feel for its usefulness to us. ADD/S has approved sponsorship of [redacted] for this external training.

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e. Home leave. We have given you a copy of our memorandum to the Director of Personnel dated 5 October 1971 in which we recommended and he approved that a one year extension of a tour would fairly automatically entitle the person extending to an additional 7 days home leave. This change, which incorporates by reference the SSA/DDS memorandum dated 17 July 1970, would only require a memorandum to the Director of Finance from the Operating Official concerned after consulting with Central Cover Staff and the employee's Career Service. In the draft coordination of the 5 October 1971 memorandum the Chief, CSPA, [redacted] commented that the fact we are prepared to grant an additional 7 days home leave for a one year extension should not be taken as an assurance that all requests for extensions can be approved by the Clandestine Service Career Service. After we've tried this system for a time and find it works as we anticipate, we'll recommend it be placed in the [redacted] Regulations.

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## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

SSA/DDS  
Room 7D16  
Headquarters

EXTENSION

NO.

DATE

TO: (Officer designation, room number, and building)

DATE

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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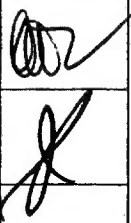
14.

15.

Fran

27 Oct

28 Oct



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